Republic of the Philippines

Province of Negros Occidental

City of Talisay

Request for Quotation

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABC (Php 330,000.00) Quotation No. \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the short time of delivery and submit your quotation duly signed by yours representative not later than \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the return envelope attached herewith.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARCHIBALD M. TUVILLA

General Services Officer

Note:

1. ALL ITEMS MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS AND ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE CITY OF TALISAY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_\_\_\_\_ CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF QUOTATION
6. BIDDERS SHALL AUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| iTEMS | DESCRIPTION | QTY. | UNIT | UNIT PRICE | TOTAL AMOUNT |
| 1 | Meals:  day 1 |  |  |  |  |
|  | AM – Carbonara/chicken ala king/cheese roll/brownies/softdrinks  PM – Chicken pesto/cheese pimiento sandwich/ black sambo/softdrinks | 550  550 | Pax  pax |  |  |
| 2 | Day 2 |  |  |  |  |
|  | AM – Valencian/Bihon/puto pao/leche flan/softdrinks  PM – Spaghetti/burger/fries/softdrinks  For District II and III Professional Development Summit and Workshop, City of Talisay | 550  550 | Pax  pax |  |  |
|  | Xxxxxxxxxxnothing follows xxxxxxxxxx |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

BRAND AND MODEL \_\_\_\_\_\_\_\_\_\_\_\_\_\_

DELIVERY PERIOD \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WARRANTY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRICE VALIDITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

After having carefully read and accepted your general conditions/I/We quote you on Item

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name and Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel. No./Cellphone No. & Email Address